

COVID-19 Preparedness Plan for DaisyFest

DaisyFest is committed to providing a safe and healthy outdoor event for all our workers, customers, clients, patrons, guests and visitors. To ensure we have a safe and healthy event, DaisyFest has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Event planning staff and workers are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 at our event and within our communities, and that requires full cooperation of all event participants. Only through this cooperative effort can we establish and maintain the safety and health of all persons at our event.

The COVID-19 Preparedness Plan is administered by Jena Thompson, who maintains the overall authority and responsibility for the plan. However, all workers (staff, entertaining performers, vendors, instructors, volunteers) are equally responsible for supporting, implementing, complying with and providing recommendations to further improve all aspects of this COVID-19 Preparedness Plan. DaisyFest's event planning staff have our full support in enforcing the provisions of this plan.

DaisyFest is serious about safety and health and protecting all event participants. Volunteer and worker involvement was essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved our workers in this process by soliciting suggestions and feedback on social distancing, staging of events, and timing of planned activities throughout the day. Please note that the risk of COVID-19 exposure exists in all public places where people are present. **While we are taking all recommended steps to mitigate this risk, we cannot guarantee a COVID-19 free environment.**

DaisyFest's COVID-19 Preparedness Plan follows the industry guidance developed by the state of Minnesota, available at the Stay Safe Minnesota website (<https://staysafe.mn.gov>), which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota's relevant and current executive orders. It addresses:

- ensuring sick individuals to stay home and prompt identification and isolation of sick persons;
- social distancing – participants must be at least six-feet apart;
- hygiene and source controls, including face coverings;
- cleaning and disinfection protocol;
- drop-off, pick-up and delivery practices and protocol; and
- communications and training practices and protocol.

DaisyFest has reviewed and incorporated the industry guidance applicable to our business provided by the state of Minnesota for the development of this plan, including the following industry guidance from FEMA on occupancy social distancing (https://www.usfa.fema.gov/coronavirus/planning_response/occupancy_social_distancing.html).

Additional resource: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/COVID19-events-gatherings-readiness-and-planning-tool.pdf>

Other conditions and circumstances included in the industry guidance and addressed in the plan that are specific to our business include:

- additional protections and protocols for customers, clients, guests and visitors;
- additional protections and protocols for face coverings and personal protective equipment (PPE);
- additional protections and protocol for access and assignment;
- additional protections and protocol for sanitation and hygiene;
- additional protections and protocols for handwashing;
- additional protections and protocol for distancing and barriers;
- additional protections and protocols for managing occupancy;
- additional protocols to limit face-to-face interaction;
- additional protections for receiving or exchanging payment; and
- additional protections and protocols for certain types of businesses within an industry.

Ensure sick individuals stay home and prompt identification and isolation of sick persons

Workers and participants have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess the health status prior to entering the event and for persons to report when they are sick or experiencing symptoms.

Symptom Monitoring Requirements

All persons participating in the DaisyFest event are asked to self-monitor for signs and symptoms of COVID-19 per CDC guidelines. All persons must be free of any symptoms potentially related to COVID-19 or they cannot attend.

Individuals who begin to experience symptoms during the event are asked to report to the medical station. If a staff member or attendee becomes sick at the event, the following protocol is followed:

1. Separate them from others as soon as possible and until they can go home
2. Provide them with clean, disposable facemask to wear, if available
3. If needed, contact emergency services for those who need emergency care
4. Contact local public health officials regarding the possible case of COVID-19

COVID-19 symptom resources:

www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html

www.health.state.mn.us/diseases/coronavirus/basics.html

Social distancing – Maintain distance of six-feet

Social distancing of at least six feet will be implemented and maintained between workers, customers, clients, patrons, guests and visitors at the event through the following engineering and administrative controls:

Controls and Barriers-

- Attendance and seating capacity is limited for the events in order to allow for social distancing. Capacity signs will be posted in all areas in which social distancing limitations have been determined.
- Signs will be posted in highly visible locations that promote COVID-19 protective measures.
- Vendor and instructional areas-
 - Seating (chairs/mats) are configured for 6 feet social distancing
- Floor/ground markers used for distancing
- Directional signage used to control flow of traffic
- Messages on the event website and event social media accounts also included information on how to reduce the spread of COVID-19. These resources were used from the [CDC's communication resources main page](#).

Worker hygiene and source controls

Pursuant to Executive Order 20-81, [Requiring Minnesotans to Wear a Face Covering in Certain Settings to Prevent the Spread of COVID-19](#), Minnesotans must wear a face covering in indoor businesses and indoor public settings, as described in this order and the related industry guidance, available at the Stay Safe Minnesota website (staysafe.mn.gov). Since this is an outdoor setting, it is recommended to wear face coverings when it is not possible to maintain social distancing. CDC recommends that people wear cloth face coverings in public settings and when around people who do not live in their household, especially when other social distancing measures are difficult to maintain.

Cloth face coverings should not be placed on:

- Babies or children younger than 2 years old
- Anyone who has trouble breathing
- Anyone who is unconscious, incapacitated, or otherwise unable to remove the cloth face covering without assistance

Face Mask Resources- Proper Use, removal and washing: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

Handwashing

Basic infection prevention measures are being implemented at our event at all times. All customers, clients, patrons, guests and visitors are required to wash or sanitize their hands prior to or immediately upon entering the venue. Hand-sanitizers (that use sanitizers of greater than 60% alcohol) are placed at the entrance to the event. Hand sanitizer will also be provided to each participant as a gift upon registering and entering the event.

All persons are encouraged to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning of the event, prior to any mealtimes and after using the restroom.

Handwashing resources:

www.cdc.gov/handwashing/when-how-handwashing.html

www.cdc.gov/handwashing

Respiratory Etiquette

All participants are instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing, and to avoid touching their face, particularly their mouth, nose and eyes, with their hands. All participants are expected to dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward. Respiratory etiquette will be demonstrated on posters and supported by making tissues and trash receptacles available to all workers and other persons entering the venue.

Respiratory resources

www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html

www.health.state.mn.us/diseases/coronavirus/prevention.html

www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html

Food and Beverages

Food must be prepared and served in accordance with applicable rules and regulations guiding the specific event. Licensed food establishments must follow the Minnesota Food Code (www.health.state.mn.us/communities/environment/food/rules/foodcode/index.html).

Signs for social distancing will be placed throughout the festival as a reminder to keep 6' apart.

Vendors are encouraged to use remote payment systems when possible.

Restrooms (Portable toilets)

- Areas will be marked where people may need to line up to ensure social distancing.
- Portable handwashing station supplies will be stocked throughout the event.
- Patrons are required to wash hands after using the toilets.

Event cleaning and disinfection protocol

Appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications, and are being used with required personal protective equipment for the product. Supplies include soap, water, hand sanitizer, paper towels, masks, gloves and trash cans.

Disposable gloves are used when removing garbage bags or handling and disposing of trash. After using disposable gloves, throw them out in a lined trash can. Do not disinfect or reuse the gloves. Wash hands after removing gloves.

Shared equipment/supplies will be cleaned and disinfected immediately after use.

It is recommended that frequently touched surfaces should be cleaned and disinfected within the venue as much as possible by all vendors/workers in their designated area.

Cancellations/Restrictions

Saturday, 9/12/20 is an alternative reschedule date in case of weather or other uncontrollable situations.

Communications and training practices and protocol

This COVID-19 Preparedness Plan was communicated via website at <https://daisybluenaturals.com/> to all vendors and instructors during enrollment, and to all participants during event registration. Instructions are communicated to all workers, customers, clients, patrons, guests and visitors about protections and protocols, including: 1) social distancing protocols and practices; 2) drop-off, pick-up, delivery and general vendor shopping; 3) practices for hygiene and respiratory etiquette; 4) requirements regarding the use of face-coverings and/or face-shields by workers, customers, clients, patrons, guests and visitors. All event participants will also be advised not to enter the venue if they are experiencing symptoms or have contracted COVID-19.

Training resources: [CDC Interim Guidance For Businesses and Employers](#)

Point of Contact:

Questions should be directed to: Info@daisybluenaturals.com, telephone 507-373-0229

Event planning staff are expected to monitor how effective the program has been implemented and are encouraged to take an active role and collaborate in carrying out the various aspects of this plan, and update the protections, protocols, work-practices and training as necessary. DaisyFest uses this planning tool as a checklist <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/COVID19-events-gatherings-readiness-and-planning-tool.pdf>

This COVID-19 Preparedness Plan has been certified by DaisyFest management and the plan was posted and made readily available. It will be updated as necessary.

Certified by:

Jena Thompson, Owner/CEO

Daisy Blue Naturals, dba DaisyFest

Appendix A – Guidance for developing a COVID-19 Preparedness Plan

General

Centers for Disease Control and Prevention (CDC): Coronavirus (COVID-19) – www.cdc.gov/coronavirus/2019-nCoV

Minnesota Department of Health (MDH): Coronavirus – www.health.state.mn.us/diseases/coronavirus

State of Minnesota: COVID-19 response – <https://mn.gov/covid19>

Businesses

CDC: Resources for businesses and employers – www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html

CDC: General business frequently asked questions – www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html

CDC: Building/business ventilation – www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html

MDH: Businesses and employers: COVID-19 – www.health.state.mn.us/diseases/coronavirus/businesses.html

MDH: Health screening checklist – www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf

MDH: Materials for businesses and employers – www.health.state.mn.us/diseases/coronavirus/materials

Minnesota Department of Employment and Economic Development (DEED): COVID-19 information and resources – <https://mn.gov/deed/newscenter/covid/>

Minnesota Department of Labor and Industry (DLI): Updates related to COVID-19 – www.dli.mn.gov/updates

Federal OSHA – www.osha.gov

Handwashing

MDH: Handwashing video translated into multiple languages – www.youtube.com/watch?v=LdQuPGVcceg

Respiratory etiquette: Cover your cough or sneeze

CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html

CDC: www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html

MDH: www.health.state.mn.us/diseases/coronavirus/prevention.html

Social distancing

CDC: www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html

MDH: www.health.state.mn.us/diseases/coronavirus/businesses.html

Housekeeping

CDC: www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html

CDC: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html

CDC: www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html

Environmental Protection Agency (EPA): www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2

Employees exhibiting signs and symptoms of COVID-19

CDC: www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html

MDH: www.health.state.mn.us/diseases/coronavirus/basics.html

MDH: www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf

MDH: www.health.state.mn.us/diseases/coronavirus/returntowork.pdf

State of Minnesota: <https://mn.gov/covid19/for-minnesotans/if-sick/get-tested/index.jsp>

Training

CDC: www.cdc.gov/coronavirus/2019-ncov/community/guidance-small-business.html

Federal OSHA: www.osha.gov/Publications/OSHA3990.pdf

MDH: www.health.state.mn.us/diseases/coronavirus/about.pdf